

HOW WE USE YOUR INFORMATION

We use your information in a number of different ways – what we do depends on the information. The tables below set this out in detail, showing what we do, and why we do it.

Data	Why?
Information about who you are e.g. your name, date of birth and contact details	To allow us to confirm your identity. It also allows us to communicate key information to you and to prevent fraud against you and the Scheme
Information connected to your Scheme with us e.g. your bank account details	To allow us to make pension payments to you
Information about your contact with us e.g. meetings, emails and letters	To allow us to respond to your requests and provide helpful information
Information that is automatically collected e.g. via cookies when you visit our website(s)	To allow us to continue to improve our website and identify and resolve technical issues. Further details can be found here .
Information classified as 'special category' of personal data, this is sensitive data e.g. relating to your health	<p>To allow us to support you with making informed choices based on your circumstances</p> <p>Where we collect and use sensitive personal information, this information will only be collected and used where it's needed to allow the Trustee to comply with our legal obligations, our legitimate interests, or where we have obtained your consent to process such information</p>
Information you may provide us about other people e.g. beneficiaries	To make the Trustee aware of your wishes regarding any lump sum benefit payable in the event of your death
Children are not able to hold a pension with us. However, a parent or guardian can, and a child can also be named as a beneficiary of the Scheme. In these cases, we collect limited personal information to identify the child (such as their name, age and gender). Any communication about these policies will be with the policyholder	Where a Child is a beneficiary, we are required to hold a limited amount of information relating to the Child to ensure the pension funds reach the intended beneficiary

WHO WE SHARE YOUR PERSONAL DATA WITH

Your personal data may be shared with the third parties noted in the table.

Third Party	Purpose of sharing personal data
Barclays Bank UK PLC	To support the payment of funds to members
Corvid Paygate	To support the payment of funds to members
Convera UK Financial Limited	To make international payments to members
Credas Technologies Ltd	To verify identity of non-UK pensioners
Critiqom	To support mailing of scheme documents to members
Deloitte LLP	To facilitate scheme audit
Internet Communications Limited Telephone Call Handling	To provider telephone support
Iomart	To backup scheme member data
Lane Clark & Peacock Scheme advisor	To provide advice to Scheme Trustee
Legal & General	To provide investment management for Scheme assets
PAM Group	To provide medical advice to the Scheme
Target	To perform identity checks and prevent fraud
Tata Steel UK Limited	To securely store member records
Travers Smith LLP	To provide legal advice to the scheme
Willis Towers Watson	To provide scheme with actuarial services
Wordshop	To host member portal via scheme website

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